



DRAFT
Virginia Aviation Board
Meeting Minutes
August 22, 2003

MINUTES OF THE VIRGINIA AVIATION BOARD MEETING – AUGUST 22, 2003, 9:00 A.M.
THE OMNI HOTEL, 100 S. 12th STREET, RICHMOND, VIRGINIA 23219.

MEMBERS PRESENT

Roger L. Oberndorf, Chairman
John G. Dankos, Jr.
Bob L. Johnson
William J. Kehoe
Robert H. Neitz
Marianne M. Radcliff
Dr. Alan L. Wagner
Emmitt F. Yeary

OTHERS PRESENT

Airport Managers, Sponsors, Consultants, Engineers, State Government Representatives, Business Owners, City & County Representatives, and Federal Government Representatives

Mr. Oberndorf called the meeting to order. The minutes from the June 2003 Board Workshop and Meeting were approved.

Reports:

The Chairman called on Ms. Jeanie Carter, DOAV, to present the aviation safety report. Ms. Carter conducted an excellent PowerPoint presentation that made a comparison of aircraft accidents per 100,000 hours flown for the years 1996 –2001. Virginia exceeds the national average for 2000-2001. A point of interest is the number of Virginia pilots versus the number of out-of-state pilots involved in these accidents. In the instance of those that have occurred between January and June of 2003, out of 17 accidents, 6 have involved out-of-state pilots. The DOAV continues to increase pilot awareness by offering Wings Weekends, seminars during Aviation Safety Week and AOPA Safety Seminars.

The Chairman called on Terry Page for the FAA Report. The current Airport Improvement Program (AIP) legislation expires on September 30, 2003. It is Terry's hope that the Congress will reauthorize the AIP prior to the October Board meeting that will take place on October 22, 2003. Terry introduced two new WADO employees; Brad Mahaffey who will be assisting sponsors with environmental issues, and Troy Whitcomb to replace Ms. Cherry Cathell as Grant Administrator.

The Chairman called on Charles Macfarlane to present the Department of Aviation Report. In view of the recent budget issues plaguing the Department and the Board, it is the Department's intent to increase the base budgets for the next biennium. Airport sponsors should pick up a copy of the CD with the budget

impact summary for FY 2003 and 2004 and the list of delegates and senators with whom to schedule meetings prior to the 2004 session of the legislature. The Department will begin sending out a weekly e-newsletter that will update the aviation community on budget issues and other issues as needed.

The Department is aggressively pursuing a Memorandum of Understanding (MOU) with the Department of Taxation that will set the ground rules regarding revenue apportionment to both agencies. In conjunction with this effort, the Department will be re-focusing on the aircraft licensing activity and those Virginia-based aircraft that are not licensed. The Aircraft Mechanic Position that was occupied by Bill Jarvis will now be reclassified to support the airport compliance and security activities of the Department. That employee will be responsible for aircraft licensing and will also work with Cliff Burnette to assist airport sponsors with airport security audits, plans and issues. Sponsors should be aware of the funding that is now available for security improvements and that the four airports, which have made security improvements, based on approved security plans can now request reimbursement.

The Department needs to upgrade two-thirds of executive aircraft fleet; the Cessna Citation and the Beech King Air 200. The King Air requires new engines within a few months. The Department is requesting the establishment of an Asset Replacement Account for this purpose to absorb some of the budget impact.

The Department is meeting with low-fare carriers and encouraging them to come to Virginia. The Department will be meeting with Atlantic Coast Airlines in a couple of weeks.

The SATS Program is moving forward. Danville has been selected as a major player in the program along with Virginia Tech/Montgomery County Executive Airport and Manassas Regional or Leesburg also. We have met with the FAA to discuss Virginia's participation in a program to install ADS-B transceivers along the East Coast. Virginia is hoping that we can gain complete coverage for the Commonwealth by partnering with the FAA in this venture and providing additional transceivers in the western part of the state.

The Board will revisit the priority system at their meeting in October. The Department has invited the airports to weigh in on any issue that they feel is appropriate. As a part of the Department's safety program, Jeanie Carter is looking at ways the Department can measure the effectiveness of its programs through these statistics. The Department will be publishing a new Land Use Brochure to assist local communities in addressing incompatible land uses in the vicinity of airports. We hope that this piece will assist the State in protecting the enormous investment of state funds the Aviation Board makes in our airports system each year.

Charles recognized Betty Wilson for fifteen years of service to the Department of Aviation and presented her with a certificate.

Charles informed the audience of the National Air Tour, which is a collection of vintage aircraft that is retracing the flight of 1929 and coming to Richmond on September 21, 2003. It will be located on the ramp next to the Massie Building at Richmond International Airport. We will invite local and state officials and anybody is welcome to attend.

Cherry Evans covered the calendar of events at Virginia airports for the remainder of the summer and the fall of 2003.

Old Business: The Chairman called for any old business and there was none.

New Business:

Mike Swain presented the Department's recommendations for the fiscal year 2004 Airport Capital Improvement Program. He pointed out that he needed to make one correction to these recommendations based on the information he presented during the workshop on Thursday, August 21, 2003. The recommendation for the SWPPP/SPCC plans for the Middle Peninsula Airport should be changed from recommend approval to recommend disapproval. This change was necessary due to insufficient funds to

approve this project. Mike then presented the Department's recommendations by region beginning with Region 1. Ms. Evans also presented the Department's recommendations for the Promotion and Air Service Enhancement Program projects. (Note: For a listing of all Board actions, refer to the memoranda from Mike Swain and Cherry Evans to Roger Bowling that are attached to these minutes.)

Region 1: Mr. Yeary, offered the motion to approve on the condition that the Department would properly address the "through-the-fence Deed of Easement that the Cumberland Airport Commission had given to two adjacent property owners. Mr. Yeary felt that this action by the Commission was inappropriate and that he would not support any further grants for Lonesome Pine Airport until this situation was corrected. The motion was seconded and approved.

Mr. Yeary offered the motion to approve all Promotion and Air Service Enhancement projects as presented. The motion was seconded and approved.

Region 7: Dr. Wagner offered a motion to approve all projects in accordance with the Department's recommendations with one exception. He wished to approve the funding of the Hampton Roads Environmental Assessment projects using the uncommitted balance of \$15,578.41 with the provision that this work would not be placed under grant until the airport had mitigated the obstructions. The motion was seconded and approved.

Dr. Wagner offered a motion to approve all Promotion and Air Service Enhancement projects as presented. Motion was seconded and approved.

Region 2: Mr. Johnson initiated a discussion regarding the need for Automatic External Defibrillation (AED) devices at Virginia's licensed, public use airports. He also presented the issue that Roanoke had purchased this equipment and incorporated the cost into their Entitlement Utilization report. Discussion followed. Mr. Johnson offered a two-part motion that would:

1. Include AED units as eligible equipment for Commonwealth Airport Funds, and
2. To approve Roanoke Regional Airport's use of FY2003 entitlement funds to purchase this equipment.

The motion was approved. Mr. Johnson then offered a motion to approve the Capital Improvement projects as presented. Motion was seconded and approved.

Mr. Johnson offered a motion to approve all Promotion and Air Service Enhancement projects as presented. The motion was seconded and approved.

Region 6: Ms Radcliffe offered a motion to approve all Capital Improvement projects as recommended. Motion was seconded and approved.

Ms. Radcliffe offered a motion to approve all promotion and Air Service Enhancement projects as presented. The motion was seconded and approved.

Region 3: Mr. Neitz offered a motion to approve all Capital Improvement Program projects as presented. The motion was seconded and approved.

Mr. Neitz offered a motion to approve all Promotion and Air Service Enhancement projects as presented. The motion was seconded and approved.

Region 5: Mr. Kehoe offered a motion to approve all Capital Improvement Program projects as presented. The motion was seconded and approved.

Mr. Kehoe offered a motion to approve all Promotion and Air Service Enhancement projects as presented. The motion was seconded and approved.

Region 4: Mr Dankos offered a motion to approve all Capital Improvement projects as presented. Ms. Radcliffe stated that since her employer currently has a contract with the Capital Region Airport Commission, in order to avoid any appearance of a conflict of interest, she would not cast a vote concerning projects in Region 4. The motion was seconded and approved.

Mr. Dankos offered a motion to approve all Promotion and Air Service Enhancement projects as presented. The motion was seconded and approved.

The Chairman called on Jim Bland to present the Entitlement Utilization reports submitted by the Air Carrier airports. Mr. Bland presented all reports as a block and asked that the Board approve them as a block also since the issue of Roanoke's report had been resolve earlier in the agenda. The motion was made and seconded to approve all reports. The motion carried.

The Chairman called on Board members for reports or comments.

Mr. Johnson commended the Department staff for their work and assistance to the Board.

Ms. Radcliffe encouraged the airport sponsors to have a continual dialogue with their legislators and allow them to see the service that their airport provides to the community and the region.

Mr. Kehoe briefed the Board on the meetings to the VTRANS 2025 Policy Committee since the June Board meeting.

Mr. Neitz asked that the Department continue to monitor the accident rates at Virginia airports and try to draw some conclusions from those data.

Mr. Yeary recommended that the Board revisit the priority system that is used to rank projects for the Capital Improvement Program. He indicated that some of the parameters did not seem to make sense to him and he believes that it would be a good idea for the Board to reevaluate the system at the next meeting in October. (The Department will prepare a presentation for the Board at the October meeting)

With no further business the meeting was adjourned.

ATTACHMENTS